

**Comox Valley Regional District  
Management Report**

[MeetingType] Ends with 'SEW' and [Status] Contains 'Active'

ITEM	MEETING	ASSIGNED	DATE	DETAILS	Action	Delegated
1	SEW	Rutten	Apr 13,2021	<p>THAT the Sewage Commission approve the sewage system conveyance project implementation strategy, project delivery method and project schedule in the April 9, 2021 staff report, including breaking out the cut and cover portion through the Town of Comox as a separate Design-Bid-Build contract whilst completing the remainder under a Design-Build contract.</p>	<p>CVRD working closely with TOC staff on preliminary design through TOC. Preparing RFP for Owners Engineer. Plan to award owner's engineer in July 2021.</p>	C. Gore
2	SEW	Rutten	Mar 9,2021	<p>THAT staff be directed to write a letter to Mr Uranga to thank him for his presentation regarding his study and findings on the proposed conveyance pipeline and to present the Comox Valley Regional District's position on the process and consultation undertaken to determine the preferred conveyance option for the Comox Valley Sewer System.</p>	<p>Report to June Sewage Commission.</p>	K. La Rose
3	SEW	Rutten	Feb 23,2021	<p>THAT the preferred conveyance option for the Comox Valley Sewer System, as developed through the Liquid Waste Management Plan (LWMP), be determined as the tunnel forcemain (Option 2), which includes a combination of trenching and tunneling from the Courtenay and Jane Place Pump Stations to the treatment plant and related equipment;</p> <p>AND FURTHER THAT the conveyance component of the LWMP be advanced separate from the LWMP to more quickly mitigate the environmental risk of the current conveyance line that is located along Willemar Bluffs;</p> <p>AND FURTHER THAT the public approval required for funding the conveyance project be obtained through an Alternative Approval Process;</p> <p>AND FURTHER THAT further discussions take place with the Town of Comox regarding the final route, infrastructure replacement standards and community impacts;</p> <p>AND FINALLY THAT staff report back with a proposed Sewage System Conveyance Project implementation strategy, including project delivery method, project schedule and Alternative Approval Process logistics to the March 9, 2021 Sewage Commission meeting.</p>	<p>AAP logistics confirmed at March 16, 2021 Board meeting; Project implementation strategy to be brought forward to the April 13, 2021 Sewage Commission meeting. Working closely with Town of Comox on route preliminary design.</p>	K. La Rose
4	SEW	Rutten	Feb 23,2021	<p>THAT the Comox Valley Sewage Commission pursue all opportunities available to receive funding from any and all infrastructure grants, including authority for commission members and staff to meet with ministers and Treasury Board members to deliver the conveyance project.</p>	<p>Ongoing</p>	K. La Rose

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5	SEW	Rutten	Dec 8,2020	<p>THAT the Comox Valley Sewage Commission approve the Comox Valley Sewerage Service Liquid Waste Management Plan selection of the preferred level of wastewater treatment at the Comox Valley Water Pollution Control Center and proceed with inclusion of treatment upgrades consistent with Option 2, secondary treatment with disinfection of all wastewater flows, as presented in the WSP report "CVRD LWMP - Stage 2 Wastewater Treatment Level Analysis" dated February 12, 2020 in the Comox Valley Sewerage Service Liquid Waste Management Plan;</p> <p>AND FURTHER THAT language be included within the Comox Valley Sewerage Service Liquid Waste Management Plan on providing provisions in the design for the future implementation of filtration at the Comox Valley Water Pollution Control Center if and when required or desired;</p> <p>AND FINALLY THAT the use of reclaimed water at the Comox Valley Water Pollution Control Center be further studied as part of the master planning process for this facility.</p>	To be concluded when LWMP is submitted in fall 2021.	K. La Rose
6	SEW	Rutten	Nov 17,2020	<p>THAT staff be directed to proceed with discussions with member municipalities to select a preferred sani-dump location within the Comox Valley Sewerage Service, and to refine associated costs and servicing based on a selected location for consideration by the Comox Valley Sewage Commission .</p>	Preliminary meetings completed, Report to come back to Sewage Commission in the summer.	K. La Rose

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7	SEW	Rutten	May 12,2020	<p>"THAT the Comox Valley Sewage Commission support receiving Electoral Area A wastewater into the Comox Valley Sewer System through expansion of the Comox Valley Sewage Service area, to be implemented in advance of infrastructure construction with necessary:</p> <ul style="list-style-type: none"> <li>• Bylaws being adopted and/or amended;</li> <li>• Approvals being given by the Comox Valley Regional District, member municipalities and partners; and</li> <li>• Consideration of a contribution towards the non-depreciated value of the existing Comox Valley Sewer System infrastructure based on the relative proportion of wastewater flows anticipated 20 years after connection.</li> </ul> <p>AND THAT staff work with the participating municipalities to secure the services of Leftside Partners Inc. and Neilson to bring back governance options working within the commission model described in their January 2, 2020 report.</p> <p>AND FINALLY THAT staff present a non-regulatory bylaw to guide the future decision process for the Comox Valley Sewage Commission and Comox Valley Regional District with respect to the planned system expansion based on criteria that relates to finances, decision-making and historic roles, authorities and investments."</p>	<p>In progress. Bylaws/approvals to be complete in advance of project implementation.</p> <p>Governance workshop #1 complete July 2020. Governance workshop #2 complete November 2020. Governance report to May 2021 Sewage Commission meeting.</p> <p>Bylaw 617, "Sewage Service Expansion Principles Bylaw No. 617, 2020" adopted July 28, 2020.</p>	Monteith
8	SEW	Rutten	Feb 11,2020	<p>THAT a two tier odour standard in line with those implemented by several other jurisdictions in BC be established at the Comox Valley Water Pollution Control Center;</p> <p>AND THAT the odour standard upper, 'design' limit for odours from the Comox Valley Water Pollution Control Center be set at five odour units at the property line once upgrades are complete;</p> <p>AND FURTHER THAT a lower, 'operational' limit for day to day odours from the Comox Valley Water Pollution Control Center be selected after further odour sampling and dispersion modelling is performed over a summer period after commissioning of the new odour treatment infrastructure.</p>	<p>Pending completion of improvements estimated for June 2021.</p>	K. La Rose
9	SEW	Rutten	Nov 5,2019	<p>THAT Comox Valley Regional District staff work with the Curtis Road Residents Association to draft a Good Neighbor Agreement for consideration by the Comox Valley Sewage Commission.</p>	<p>In progress. Report to commission in 2021</p>	K. La Rose

ITEM	MEETING	ASSIGNED	DATE	DETAILS	Action	Delegated
10	SEW	Warren	Sep 17,2019	<p>THAT the Sewage Commission endorse the implementation of the 'staff-based actions' as noted in the staff report dated September 13, 2019 in order to address issues associated with political interests, technical expertise and accountability, trust and confidence;</p> <p>AND FURTHER THAT staff report on the results of the 'staff-based actions' following the 2020 financial planning process to determine any improvements to the issues noted and to identify any future improvements or changes to the administrative structure for the service.</p>	<p>Staff to present at advisory meeting regarding issues and opportunities. Report to a future meeting. Report planned for July 2021</p>	
11	SEW	Martens	Sep 17,2019	<p>THAT the Sewage Commission support the development of a policy that seeks public engagement and third-party professional oversight for larger projects to increase accountability and confidence in the project;</p> <p>AND FURTHER THAT staff provide a draft policy that considers thresholds for projects where such a policy would apply, including thresholds related to project dollar value, impact on the public, project complexity and environmental sensitivity.</p>	<p>Policy to be developed for advisory and future commission meeting. Report planned for July 2021</p>	
12	SEW	Rutten	Sep 17,2019	<p>THAT the Comox Valley Regional District prepare a draft agreement in principle with the Village of Cumberland for processing of their biosolids at the Comox Valley Sewerage Service Biosolids Composting Facility, subject to receipt of biosolids sampling results indicating that the biosolids will not inhibit the Comox Valley Regional District's ability to meet Class A compost requirements as defined within the Organic Matter Recycling Regulation;</p> <p>AND FURTHER THAT the draft agreement be presented to the Comox Valley Sewage Commission for approval.</p>	<p>In progress, pending Village input.</p>	K. La Rose